



How will I know if I am hired?

You will receive a letter by mail informing you of the training dates and the precinct that you have been assigned to work on Election Day.

Do I have to attend a training class every time I work an election?

Yes, law requires that a Poll Worker must be trained prior to working any election (with the exception of a runoff). In addition, procedures, laws and rules can change prior to every election being held.

Training sessions will be held at 1437 Amelia Street, Orangeburg and last approximately 2-3 hours. You will be given a Poll Managers' Handbook to aid in working the polls on Election Day. The Poll Managers' Handbook is a key resource for working in the Orangeburg County voting precincts.

If a Poll Worker is not trained prior to an election, he or she will not be allowed to work on Election Day. Also, if you attend training and do not work on Election Day, you will **NOT** be paid for the training session.

There is an online training session to help you learn basic procedures and terminology prior to attending the in-house training session.

What are the work hours?

All Poll Workers must be at their assigned precinct by 6:15am on Election Day. The Election Day will end at approximately 7:30pm or after all election day procedures are completed. You must remain at your precinct the ENTIRE day. Please bring or arrange for lunch on that day as you will not be able to leave the precinct.

Serve Your Community, Become a Poll Worker!

Orangeburg County Voter Registration & Elections



*It's A Great Day In Orangeburg
County!*

EVERY VOTE MATTERS.
EVERY VOTE COUNTS.

The Office of Voter Registration and Election Commission provides the opportunity for all qualified citizens to register to vote, maintains an accurate database of registered voters, and acts as the absentee voting precinct in all Federal, State, and local elections held in the County.

www.orangeburgcounty.org



Dear Orangeburg County residents,

On Election Day, anywhere from 200 to 400 workers serve voters in Orangeburg County. As a worker in one of our 53 precincts, you would help to fulfill the important process of selecting our leaders and having a voice in government.

If you possess a sense of dedication and pride in your work, if you are patient and enjoy working with people, and if you take direction well and pay attention to detail, you may be just the person we're looking for!

If you would like to be a Poll Worker for Orangeburg County, please complete the form in this brochure and return it to our office. Once we've processed your application, you will be placed on our list of potential workers. As we prepare for each election, we will notify new applicants by mail that they have been chosen to serve their community by working as a Poll Worker.

Thank you,
Orangeburg County Voter Registration & Elections

What is a Poll Worker?

Being a Poll Worker is an enjoyable and rewarding way to take an active part in giving back to the community you live in.

On Election Day, Poll Workers will welcome all voters, facilitate the voting process, and conduct precinct operations in accordance with the election laws set forth for South Carolina. You are encouraged to become an Orangeburg County Poll Worker.

What are the position titles?

Clerk - This person is in charge of the precinct and has added responsibilities prior to and at the end of the Election Day, such as picking up and returning the precinct supplies and making sure that the voting process is handled smoothly throughout the day. *(Must work at least one election before being considered for Clerk)*

Poll Managers - These individuals greet voters, prepare voters for voting by verifying identity, and assist voters when asked for assistance.

How do I become a Poll Worker?

First, you must be an ACTIVE registered voter of Orangeburg County or an adjoining county and you must be able to operate a computer. Students, age 16-17 can also become Poll Workers if they reside in Orangeburg County or an adjoining county.

Second, complete a Poll Worker application and return to the Voter Registration & Elections Office.

Third, attend a mandatory training session prior to each election.

You must provide your own transportation. You will be required to provide documents that establish your identification for employment.

Is this a volunteer position?

No. Poll workers get paid for their services. Currently, the rate of pay per election is \$120 for Poll Managers and \$180 for Clerks.

What about returning Poll Workers?

As long as you are an active Poll Worker, you do not need to apply again. If you are a returning Poll Worker and would like to be considered for the position of a Clerk, please let us know.

Please complete and return this form to be processed as a potential Poll Worker

Office Location: 1437 Amelia Street

Office Phone: (803) 533-6210

Office Fax: (803) 533-6215

E-Mail: voters@orangeburgcounty.org

Name (as registered)

Address

Post Office Box (if applicable)

City, State, Zip Code

Home Phone

Cell Phone

E-Mail Address

Date of Birth

Voter Reg. #

