

Title and Summary

Request for Proposal No: FY17-0201
Request for Proposal Title: Trailer Mounted Pump – Utility Division
Invitation to Bid As follows:
Publication: 01/20/2017 <http://www.orangeburgcounty.org/>
01/20/2017 SCBO
01/20/2017 The Times and Democrat
Invitation Composition: Request for Proposal No. (FY17-0214)-is composed of the following:

- Title and Summary pages
- Code Articles 1 through 7
- Specifications
- Vendor Qualifications and Information
- Evaluation Factors
- Certified Proposal Bid Sheet
- Certification of No Exceptions
- Addendum Acknowledgement

Invitation Amendments: If any, will be published/posted on the following:
<http://www.orangeburgcounty.org/>
Bulletin boards located in/on:
Basement Floor, Procurement Office

Contracting Entity: Orangeburg County, South Carolina (“Owner”)
A political subdivision of the State of South Carolina
Procurement Coordinator: Procurement Director Jannella Shuler
Orangeburg County Procurement Office
1437 Amelia St. (“Administrative Center”)
Orangeburg SC 29115
(803) 533-6121 Office phone number

(803) 535-2307 Office fax number

jshuler@orangeburgcounty.org

Pre-Submission of Bids

- Requirements: No Pre-Bid
- Questions: If bidders have questions, same shall be directed to the Procurement Director
Mode of Communication via e-mail only
No later than January 26, 2017 by 11:00 A.M.
- Proposal
- Submission Composition: Each submitted proposer is required to be composed of the following, including fully completed and executed forms:
- Code and Articles Acknowledgment
 - Certified Proposal Bid Sheet
 - Addendum Acknowledgment
 - Vendor's Certification of Qualifications and Information
 - Certification of No Exceptions
 - Certification of Preference(s)
- Submission Deadline: Wednesday, February 1, 2017 11:00 A.M.
- Submission Location: Procurement Office, Basement Floor,
1437 Amelia Street, NE, Orangeburg, S.C.
- Opening Time: 11:00 A.M. Only proposers name read aloud
- Opening Location: Procurement Office, 1437 Amelia Street,
Orangeburg, S. C.

Code and Articles

Request for Proposal FY17-0201 Trailer Mounted Pump

Incorporation by Reference.

Articles 1 through 5 and 7 of the Code are incorporated by reference as if set forth verbatim in this RFP. As stated in the Code, by submitting a proposal, the vendor agrees that the Code governs this procurement from solicitation through completion of the resulting contract, including disputes, if any. ACCESS TO CODE. On November 16, 2009, Orangeburg County Council, the governing body of Orangeburg County, repealed all aspects of its procurement policy and enacted the **Orangeburg County Procurement Code** (the "Code"). The Code may be accessed online without charge at <http://www.orangeburgcounty.org/Purchasing/code.html>. In addition, a copy of the Code is available for review without charge at the Office of the Procurement Director. If neither of those options meets your needs, a hard-copy of the Code is also available for purchase at the Office of the Procurement Director.

Method of Source Selection.

The source selection method applicable to this procurement is Competitive Sealed Proposal, §5-304 of the Code.

The undersigned vendor understands and agrees to be bound to the Code in all matter arising from the RFP identified above.

Printed Vendor Name

Signature of Vendor's Authorized Agent

Printed Name of Vendor's Authorized Agent

Title with Vendor of Vendor's Authorized Agent

Please complete and sign this form. Vendor maybe disqualified if form is not return with proposal submission.

Pump Specifications

*This will be a backup pump for existing pumps at Goodby's Waste Water Plant
3047 Old State Road, Santee S. C. 29142*

- Must have a manufactures warranty
- Trailer mounted w/electric brakes
- SCDOT approved lights
- 4 inch hose connections
- Diesel engine
- 65' mechanical floats and controller to operate in automatic
- 4" 150# Flange Suction and Discharge
- (2) 4" x20' light weight suction hoses with fittings
- 4" one piece suction screen with male fittings
- (2) 4" x50' discharge hoses with fittings
- Able to prime 28' of suction lift from dry
- No installation – delivery only

Brand Names: The name of any manufacturer, trade name, or manufacturer's or vendor's catalog or model number set forth in the specifications is for the purpose of describing the minimum standard of quality, type or performance. Such references are not intended to be restrictive. Bids will be considered for any brand that meets or exceeds the quality or performance specified. Equipment must be acceptable so as to meet specifications approved by end user prior to final award. Any request for substitutions that meet or exceed this design and performance specification must be submitted on Certification of No Exceptions. No consideration will be given to any substitutes that are not pre-approved in writing prior to final award. Approval or denial of substitutions will be at the end users discretion as to equality of the product and ability to meet quality and/or design requirements. Specifications are subject to normal manufacturing tolerances and may be changed without prior knowledge.

Certified Proposal Bid Sheet

Request for Proposal FY17-0201 Trailer Mount Pump – Utility Division

Total Costs Trailer Mount Pump \$ _____

Do not include sales taxes on Labor if applicable to the costs.

1. The Total Bid Amount, above, is inclusive of all costs, including labor, supervision, training and training materials, supplies, transportation, permits, licenses, taxes or any other costs, incidental or otherwise, for complete and proper performance of the specifications or scope of work described in Request for Proposal FY17-0201.

2. Vendor understands and agrees that, due to budget constraints, Orangeburg County reserves the right to adjust or amend the work requirements and/or negotiate with the lowest, most responsive, qualified, and responsible bidder in an effort to reach a cost that is fair, reasonable, and acceptable to both parties. **Vendor should state any warranty information. Manufacture warranty required.**

3. The foregoing bid: contains bid prices that are firm for a minimum of 90 days from the date of opening; is made without prior understanding, agreement, or connection with any other submitting vendor; and is in all respects fair and without collusion or fraud.

Printed Vendor Name

Signature of Vendor's Authorized Agent

Date of Signature

Title with Vendor of Vendor's Authorized Agent

Printed Name

Certification of No Exceptions

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The Code requires vendors to give written notice with a submission if vendor will not accept a term of the Request for Proposal and the incorporated Code as a contract term. See Code §5-304. In connection with that requirement, a vendor must complete this certification and include it in its submission. Vendor certifies the following regarding its bid:

1. Vendor AGREES to all of the terms of the Invitation to Bid (including the incorporated Code terms) and takes NO EXCEPTIONS: ____ Yes ____ No

2. Vendor does NOT AGREE to all of the terms of the Invitation to Bid (including the incorporated Code terms), and a COMPLETE LIST OF VENDOR'S EXCEPTIONS to same are listed and described below: ____ Yes ____ No

Identification of Excepted Vendor's

	Term	Description of vendor's substituted term	Vendor's Initials
Exception 1:	_____	_____	_____
Exception 2:	_____	_____	_____
Exception 3:	_____	_____	_____
Exception 4:	_____	_____	_____

The undersigned vendor hereby certifies that the above-listed exceptions comprise the only exceptions vendor has to the Request for Proposal (including the incorporated Code terms). The undersigned vendor understands and agrees that if it is the successful vendor, its attempt to claim any exceptions other than those listed above, shall result in the County having the right to claim the bid security bond, retract the intent to award or award, award to another vendor, and suspend and/or debar the vendor.

Printed Vendor Name

Signature of Vendor's Authorized Agent

Date of Signature

Printed Name of Vendor's Authorized Agent

Title with Vendor of Vendor's Authorized Agent

Vendor Qualifications and Information

RFP FY17-0201 –Trailer Mount Pump – Utility Division

Vendor shall provide with its proposal, the following which should be collated, fastened together and clearly labeled “Vendors’ Certification of Qualifications and Information for RFP No. FY 17-0131. At least two (2) copies.

1. Documentation of vendor’s general comparative experience(s) to demonstrate vendor has experience in providing requested equipment List 3 references
2. A description of any litigation or arbitration within the last 10 years to which vendor has been a defendant.
3. A statement that vendor is aware of and can meet the delivery schedule.
4. A brief general history of the vendor.
5. Current Certificate of Liability Insurance, to include Worker’s Compensation. Required if vendor will be on site.

Vendor shall submit a completed Vendor Qualifications and Information form with its submission. Vendor may be disqualified from this procurement unless vendor submits a completed Vendor Qualifications and Information form with vendor’s proposal.

Evaluation Criteria

FY17-0201 Trailer Mount Pump – Utility Division

If Orangeburg County decides to go forward with the procurement, the award shall be made to the vendor whose request for proposal determines to be the most advantageous to the County taking into consideration the evaluation factors stated in this section. The evaluation shall be based in part on the County's review and/or verification of the Vendor Qualifications Responses. The factors to be considered in evaluating are as follows, and are listed in order of relative importance: (see note below)

1. Compliance with Specifications
2. Total cost to the County
3. Vendor record of performances and integrity
4. Ability to deliver in a timely manner

Note: The method of selection, Request for Proposal, does not require a numerical weighting for each factor. See Code §5-304.7.

Addendum Acknowledgement

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Vendor acknowledges receipt of the follow Addendum to the above-described procurement, agrees that same is/are hereby incorporated and made a part of the above-described procurement as if the Addendum had been included in the original procurement documents:

Addendum No.	Addendum Date	Initials of Vendor's Authorized Agent
_____	_____	_____
_____	_____	_____
_____	_____	_____

Printed Vendor Name

Signature of Vendor's Authorized Agent

Printed Name of Vendor's Authorized Agent

Title with Vendor of Vendor's Authorized Agent

Vendor shall submit a completed Addendum Acknowledgement form with its submission. **Vendor may be disqualified from this procurement unless vendor submits a completed Addendum Acknowledgement.**