

REQUEST FOR QUOTES

1 of 3

**COUNTY OF ORANGEBURG
LIMITED SOLICITATION FORM**

1437 Amelia Street

Orangeburg, S. C. 29115

Jannella Shuler, Procurement Director
jshuler@orangeburgcounty.org

(803) 533-6121 or (803) 535-2307 fax

Solicitation Number: FY16-1214

Solicitation Title :) Emergency Notification System

Agency Contact: Jannella S. Shuler, Procurement Director (803) 533-6121 or Billy Staley, Emergency Services Director (803) 533-6265

Limited Solicitation is an informal procurement method for purchases. This process is authorized by section Article 5-201C of Orangeburg County Procurement Code (“Code”)

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

Federal Tax ID Number: _____

Responses to this solicitation will be accepted by Orangeburg County Procurement Office Basement floor 1437 Amelia Street, Orangeburg, S. C. 29115 by or before **2:00 P.M. December 14, 2015 (mail to address or e-mail to jshuler@orangeburgcounty.org or faxed to (803) 535-2307 this entire document completed. No late bids will be accepted).** The following documents are attached to this solicitation and will be applicable to the resultant contract: (none). Please check website www.orangeburgcounty.org – Purchasing/Bids- Solicitations for addendums before you submit your quote.

**Emergency Services UPS Equipment Maintenance Contract Request for Quote
Due 12-14-2015 2:00 PM EST**

Liebert UPS equipment specifications

Model-NX 20-30 INTBAT 20KVA Serial Number 38SB020C0CFX

- 4-hour on-site emergency response, 7 days/week, 24 hours/day
- Includes 100% parts coverage (excluding batteries and proactive full bank capacitor replacement.)
- Includes one Performance Evaluation inspection - performed immediately after the completion of an emergency visit.
- Performed by Liebert factory trained technicians.
- Includes 100% labor and travel coverage 7 days/week, 24 hours/day, within the 48 contiguous states.

- Includes 1 Preventive Maintenance every 6 months and Battery checks every 4 months starting on contract initiation.

SERVICE PERFORMED

UPS Performance Evaluation

Measure the phase to phase and phase to neutral input voltages.

Perform a complete visual inspection of the equipment, including sub-assemblies, wiring harnesses, contacts, cables, and major components. Check the cleanliness of air filters.

Visually check nuts, bolts, screws, and connectors for heat discoloration.

Visually inspect for broken, brittle, damaged, or heat stressed components and cables.

Perform a status check of all alarm circuits and display messages.

Perform a basic operational test of the system.

Verify DC bus reading and calibrate as necessary.

Verify the output and float voltages. Calibrate as necessary.

Review system performance with customer to address any system questions.

Battery Performance Evaluation

Check integrity of battery cabinet (if applicable).

Visually inspect battery system for: Swelling, leaks, loose foreign objects, overheated or corroded cables and connectors, loose connections on batteries, and appropriate product labels related to safety and warning hazards.

Measure total battery float voltage.

Vendor is qualified for and desires to exercise the following preference(s) as vendor has marked, below:

- Preference 1. Vendor is a resident of the State of South Carolina:** **Yes** **No**
- Preference 2. Vendor is a resident of Orangeburg County, SC:** **Yes** **No**
- Preference 3. Vendor is an MBE (Minority Business Enterprise):** **Yes** **No**

Vendor has Certificate of Insurance Liability to include workmen's Compensation Insurance
 Yes **No** (This certificate is required if vendor is awarded and will be on County owned property).

Quoted Price for Annual Maintenance Contract (1 year) on Liebert Equipment

\$ _____

By vendor's authorized signature below, vendor agrees that Article 1-7 of the Code are incorporated by reference as terms of the vendor's written quote. The undersigned vendor agrees to be bound to the Code regarding all matters arising from this Limited Solicitation form.

Vendor Signature: _____ (required, if not signed your bid may cause for disqualification)

Vendor Official Title _____ **Date:** _____

Addendums will be posted on website under this solicitation. Please check here if you acknowledge addendum information _____ if applicable.

Please use and return this space for exceptions to the scope of work or specifications or any other information that may be applicable to the Request for Quote.