

Title and Summary

Invitation to Bid No.	No. FY13-0429A
Invitation to Bid Title:	Safety Padded Cell and Cameras
ITB to Bid Publication:	As follows: <ul style="list-style-type: none">• 04/22/2012 http://www.orangeburgcounty.org/• 04/21/2011 bulletin board, 3rd Fl., Admin. Centre
Invitation Composition:	Invitation to Bid FY13-0429A is composed of the following: <ul style="list-style-type: none">• Title and Summary pages• Code Articles 1 through 7• Scope of Work with Subparts:<ul style="list-style-type: none">○ Specifications○ Additional Requirements• Vendor Qualifications and Information• Certified Bid Sheet• Certification of No Exceptions• Certification of Preference(s)• Addendum Acknowledgements
Invitation Amendments:	If any, will be published/posted on the following: <ul style="list-style-type: none">• http://www.orangeburgcounty.org/• Bulletin boards located in/on<ul style="list-style-type: none">○ Basement Floor Administrative Centre, Procurement
Contracting Entity:	Orangeburg County, South Carolina ("Owner") A political subdivision of the State of South Carolina
Procurement Coordinator:	Procurement Director Jannella Shuler Orangeburg County Procurement Office 1437 Amelia St. ("Administrative Center") Orangeburg SC 29115 (803) 533-6121 Office phone number (803) 535-2307 Office fax number jshuler@orangeburgcounty.org

Pre-Submission of Bids

- Questions:

If bidders have questions, same shall be

Directed to Procurement Director

Mode of Communication via e-mail only

No later than 10:00 A.M. April 24, 2013

Bids:

- Submission Composition:

Each submitted bid is required to be composed of the following, including fully completed and executed forms:

Certified Bid Sheet

- Code and Articles Acknowledgment
- Vendor's Certification of Qualifications and Information
- Certification of No Exceptions
- Certification of Preference(s)
- Addendum Acknowledgment

- Submission Deadline:

2:00 p.m. on April 29, 2013

- Submission Location:

Basement Floor Procurement Office

- Opening Time:

2:00 p.m. on April 29, 2013

- Opening Location:

Basement Floor, Procurement Office

- Special Conditions

Intent/Award/Contract: The intent to award, award, and the contract regarding Fy13-0429 is subject to the following special conditions:

- Only as stated in the documents that compose the Invitation to Bid

Code and Articles

Request for Proposal FY13-0429A Safety Padded Cell and Cameras

Incorporation by Reference. Articles 1 through 5 and 7 of the Code are incorporated by reference as if set forth verbatim in this RFP. As stated in the Code, by submitting a proposal, the vendor agrees that the Code governs this procurement from solicitation through completion of the resulting contract, including disputes, if any.

ACCESS TO CODE. On November 16, 2009, Orangeburg County Council, the governing body of Orangeburg County, repealed all aspects of its procurement policy and enacted the **Orangeburg County Procurement Code** (the "Code"). The Code may be accessed online without charge at <http://www.orangeburgcounty.org/Purchasing/code.html>. In addition, a copy of the Code is available for review without charge at the Office of the Procurement Director. If neither of those options meets your needs, a hard-copy of the Code is also available for purchase at the Office of the Procurement Director.

Method of Source Selection.

The source selection method applicable to this procurement is Competitive Sealed Bids, §5-301 of the Code. The undersigned vendor understands and agrees to be bound to the Code in all matter arising from the IFB identified above.

Printed Vendor Name

Signature of Vendor's Authorized Agent

Printed Name of Vendor's Authorized Agent

Title with Vendor of Vendor's Authorized Agent

Scope of Work

The Orangeburg County Detention Center is soliciting sealed, public bids to furnish, deliver and install Gold Medal Safety Padding (or equal)*** for one (1) observation safety cell at their facility 1520 Ellis Avenue, Orangeburg S. C. 29115. Additionally, cameras are to be installed if vendor can offer this service or sub-contract. It is the intent of this

Brand Name or Equal – The use of a brand name or equal specification is for the purpose of describing the standard or quality performance and characteristics desired and is not intended to limit or restrict competition. Reference to a brand name or model number does not preclude an offer of a comparable or better product, if full specifications and descriptive literature are provided for the product.

Specifications

The dimensions provided are for estimating purposes only; however, it is recommended that a field visit to determine the actual dimensions. Each vendor must list and attach to their submittal the manufacturer's product specification sheet for the products they are proposing.

Existing Cell Dimension 14ft x 6ft

Security Cameras (video and voice recorded) that is in compliance with all standard and applicable Detention Center requirements by State of S. C. any other Federal regulatory agencies.

Additional Requirements

Contractor will submit Shop Drawing showing details, thickness of materials and typical requirements.

Contractor shall submit three (3) samples – minimum of 3” x 3” in size of material quoted.

The work shall be performed during the hours of 8:00 a.m. – 4:00 p.m. Monday thru Friday, excluding any holiday.

Retainage, in the amount of ten percent (10% of the value of material and labor costs incurred for the project, shall be withheld until the project has been completed to the satisfaction of Owner

Tools and equipment must be checked through the Detention Center’s personnel upon entering and leaving the facility each day.

Contractor shall designate a single, qualified individual or project supervisor who shall be on site at all times during the scheduled work. Contractor shall use an adequate number of skilled workers thoroughly trained and experience in the necessary craft and completely familiar with the specified requirements and methods needed for proper performance of the work.

The contractor shall be prepared to submit all information required by the Orangeburg County Detention Center’s Office for “Request for Background Check” for each person scheduled to work at the site.

Contractor shall have minimum five (5) years experience in fabrication and installation of safety padding similar to this project.

Vendor Qualifications and Information

ITB FY13-0429A

Vendor shall provide with its bid, the following which should be collated, fastened together and clearly labeled "Vendors' Certification of Qualifications and Information for RFP No. FY 13-0429A At least two (2) copies.

1. Documentation of vendor's general comparative experience(s) to demonstrate vendor has experience in supplying required services comparative in type and number specified in this RFP.
2. Three positive client references from other law enforcement facilities.
3. A description of any litigation or arbitration within the last 10 years to which vendor has been a defendant.
4. A statement that vendor is aware of and can meet the delivery schedule (TBA)
5. A brief general history of the vendor.
6. Vendor organizational chart to demonstrate sufficient and qualified staff/employees.
7. Statement of equipment, supplies etc.
8. Current Certificate of Liability Insurance, to include current Worker's Compensation. Awarded vendor must list Orangeburg County, P.O. Box 9000, Orangeburg S. C. 29115 as current certificate holder.

Certified Bid Sheet
FY13-0429A

Installation, Materials, Labor (1) Padded Cell \$ _____
(Any unit prices bid must include any and all shipping and handling charges.) An attached sheet listing unit prices can be included.

Security Cameras- Installation, Materials, Labor \$ _____
(If vendor is not bidding security cameras please list as no bid.)

The Total Bid Amount, above, is inclusive of all costs, including labor, supervision, materials, supplies, transportation, permits, licenses, taxes or any other costs, incidental or otherwise, for complete and proper performance of the specifications or scope of work described in Request for Proposal FY13-0429A.

All prices shall be quoted furnish and install FOB the Orangeburg County Detention Center, Orangeburg, S. C. 29115, prepay and allowed. Any freight claims will be the responsibility of the vendor.

It is the vendor's responsibility to verify any information, measurements and obtain any clarifications prior to submitting the bid response. The County is not liable for any errors for this installation to the Orangeburg County Detention Center made by the vendor in response to this IFB.

Warranty – Contractor agrees to repair or replace any defective material or work for a period of one year from date of completion. Warranty includes any loss of adhesion, resiliency or delaminating.

Bid prices firm for a period of ninety (90) days following the bid opening; is made without prior understanding, agreement, or connection with any other submitting vendor; and is in all respects fair and without collusion or fraud. Bids that do not guarantee pricing firm for this period may be eliminated.

Vendor understands and agrees that, due to budget constraints, Orangeburg County reserves the right to adjust or amend the work requirements and/or negotiate with the lowest, most responsive, qualified, and responsible bidder in an effort to reach a cost that is fair, reasonable, and acceptable to both parties.

Printed Vendor Name

Signature of Vendor's Authorized Agent

Date of Signature

Title with Vendor of Vendor's Authorized Agent

Printed Name

Certification of No Exceptions

ITB FY13-0429A

The Code requires vendors to give written notice with a submission if vendor will not accept a term of the Request for Proposal and the incorporated Code as a contract term. See Code §5-304. In connection with that requirement, a vendor must complete this certification and include it in its submission.

Vendor certifies the following regarding its bid:

- 1. Vendor AGREES to all of the terms of the Invitation to Bid (including the incorporated Code terms) and takes NO EXCEPTIONS: Yes No
- 2. Vendor does NOT AGREE to all of the terms of the Invitation to Bid (including the incorporated Code terms), and a COMPLETE LIST OF VENDOR'S EXCEPTIONS to same are listed and described below:
 Yes No

Identification

Of Excepted Vendor's

Term Description of vendor's substituted term	Vendor's Initials
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Exception 1:

Exception 2:

Exception 3:

Exception 4:

The undersigned vendor hereby certifies that the above-listed exceptions comprise the only exceptions vendor has to the Request for Bid (including the incorporated Code terms). The undersigned vendor understands and agrees that if it is the successful vendor, its attempt to claim any exceptions other than those listed above, shall result in the County having the right to claim the bid security bond, retract the intent to award or award, award to another vendor, and suspend and/or debar the vendor.

Printed Vendor Name

Signature of Vendor's Authorized Agent

Printed Name of Vendor's Authorized Agent

Title with Vendor of Vendor's Authorized Agent

Certification of Preference(s)

ITB FY13-0429A

The Code authorizes specific preferences. See Article 3. If a vendor is qualified for one or more preferences and desires to exercise the preference(s), then the vendor must complete and submit this form with its bid. If a vendor is either (1) not qualified for any preference OR (2) is qualified, but does not desire to exercise any preference, then the vendor does not need to complete or submit this form with its bid.

Vendor is qualified for and desires to exercise the following preference(s) as vendor has marked, below:

Preference 1. Vendor is a resident of the State of South Carolina: ___ Yes ___ No

Preference 2. Vendor is a resident of Orangeburg County, SC: ___ Yes ___ No

Preference 3. Vendor is an MBE (Minority Business Enterprise): ___ Yes ___ No

The undersigned vendor hereby certifies that vendor is qualified for the preference(s) above to which the vendor has indicated "Yes". In addition, the undersigned vendor understands and agrees that if it is not qualified for a preference, but claims to be qualified for a preference on this form, the County shall have the right to suspend and/or debar the vendor in accordance with the Code.

Printed Vendor Name

Signature of Vendor's Authorized Agent

Printed Name of Vendor's Authorized Agent

Title with Vendor of Vendor's Authorized Agent

Addendum Acknowledgement

ITB FY13-0429A

Vendor acknowledges receipt of the follow Addendum to the above-described procurement, agrees that same is/are hereby incorporated and made a part of the above-described procurement as if the Addendum had been included in the original procurement documents:

Addendum No.	Addendum Date	Initials of Vendor's Authorized Agent
_____	_____	_____
_____	_____	_____
_____	_____	_____

Printed Vendor Name

Signature of Vendor's Authorized Agent

Date of Signature

Printed Name of Vendor's Authorized Agent

Title with Vendor of Vendor's Authorized Agent

Vendor shall submit a completed Addendum Acknowledgement form with its submission.
Vendor may be disqualified from this procurement unless vendor submits a completed Addendum Acknowledgement