

Title and Summary

Invitation to Bid No. No. FY13-0311
Invitation to Bid Title: Public Services - Service Trucks
ITB to Bid Publication: As follows:

- 02/24/2013 <http://www.orangeburgcounty.org/>
- 02/24/2013 bulletin board, 3rd Fl., Admin. Centre

Invitation Composition: Invitation to Bid FY13-0313 is composed of the following:

- Title and Summary pages
- Code Articles 1 through 7
- Specifications
- Vendor Qualifications and Information
- Certified Bid Sheet
- Addendum Acknowledgements
- Certification of No Exceptions
- Certification of Preference(s)
- Addendum Acknowledgements

Invitation Amendments: If any, will be published/posted on the following:

- <http://www.orangeburgcounty.org/>
- Bulletin boards located in/on
 - 1st Floor Administrative Centre,

Contracting Entity: Orangeburg County, South Carolina ("Owner")
A political subdivision of the State of South Carolina

Procurement Coordinator: Procurement Director Jannella Shuler
Orangeburg County Procurement Office
1437 Amelia St. ("Administrative Center")
Orangeburg SC 29115
(803) 533-6121 Office phone number
(803) 535-2307 Office fax number
jshuler@orangeburgcounty.org

Pre-Submission of Bids

- Questions: If bidders have questions, same shall be
Directed to Procurement Director
Mode of Communication via e-mail only
No later than 12-Noon 03/04/ 2013

Bids:

- Submission Composition: Each submitted bid is required to be composed of the following, including fully completed and executed forms:
 - Certified Bid Sheet
 - Code and Articles Acknowledgment
 - Addendum Acknowledgment
 - Vendor's Certification of Qualifications and Information
 - Certification of No Exceptions
 - Certification of Preference(s)
- Submission Deadline: 2:00 p.m. on March 13, 2013
- Submission Location: Administrative Centre, Basement Floor Procurement Office
- Opening Time: 2:00 p.m. on March 13, 2013
- Opening Location: Administrative Centre, 3rd Floor Training Room

Special Conditions

Intent/Award/Contract:

The intent to award, award, and the contract regarding FY13-0311 is subject to the following special conditions:

- Only as stated in the documents that compose the Invitation to Bid

Code and Articles

ITB No.FY13-0311 Public Services- Service Trucks

Incorporation by Reference.

Articles 1 through 5 and 7 of the Code are incorporated by reference as if set forth verbatim in this RFP. As stated in the Code, by submitting a proposal, the vendor agrees that the Code governs this procurement from solicitation through completion of the resulting contract, including disputes, if any.

ACCESS TO CODE. On November 16, 2009, Orangeburg County Council, the governing body of Orangeburg County, repealed all aspects of its procurement policy and enacted the **Orangeburg County Procurement Code** (the "Code"). The Code may be accessed online without charge at <http://www.orangeburgcounty.org/Purchasing/code.html>. In addition, a copy of the Code is available for review without charge at the Office of the Procurement Director. If neither of those options meets your needs, a hard-copy of the Code is also available for purchase at the Office of the Procurement Director.

Method of Source Selection.

The source selection method applicable to this procurement is Competitive Sealed Bid, §5-301 of the Code.

The undersigned vendor understands and agrees to be bound to the Code in all matter arising from the RFP identified above.

Printed Vendor Name

Signature of Vendor's Authorized Agent

Printed Name of Vendor's Authorized Agent

Title with Vendor of Vendor's Authorized Agent

Specifications

Twelve (12) Ford F150 Pickup or Equal

All standard equipment as listed in the Standard Equipment Summary below.

Specifications for eight (8) Ford F150 Pickup or Equal

Automatic Transmission

Full Spare Tire (if not part of standard equipment)

Power Steering

Power windows

Air Conditioning

Tow Package

Vinyl Seats

Floor Mats

8' Body

3 Ignition Keys

Radio Noise Suppression: (Standard State Spec.)

Color: White

Specifications for 4 (four) Ford F150 Pickup or Equal Vehicles with equipment as listed above plus (4)four 4x4 Package (Standard State Spec.)

Specifications (1) Ford F250 or Equal

Equipment: the ¾ ton cab & chassis trucks shall be equipped with all standard equipment as specified by the manufacturer for this model, and shall comply with all EPA Emission Standards and all Motor Vehicle Safety Standards as established by the U.S. Department of Transportation regarding the manufacture of motor vehicles.

Interior: Vinyl

Capacity: GVWR shall not be less than 8600 lb.

Cab to Axle: 56" nominal

Wheelbase: Not less than 131"

Engine: V-8 flex fuel with no less than 5.2 liter and a minimum of 230 HP

Transmission: Six (6) speed (minimum) overdrive automatic

Rear axle ratio: 3.73 minimum

Tires: Five (5) Standard factory recommended steel belted radials. To include spare with spare tire carrier, and jack and lug wrench.

Radio noise suppression: Standard State spec.

Auxiliary power connection: Standard State spec.

Step Bar – Entry/Egress: Standard State spec

Color: White

Factory Installed Items – The following items shall be furnished in addition to, or in place of, the regular standard equipment and will be "Factory Installed", unless otherwise specified.

1. Gauges
2. Min 600 CCA Battery
3. Tinted Glass (all)
4. Min 130 AMP Alternator
5. Min 30 Gal Fuel Tank
6. AM/FM Stereo Radio
7. Air conditioning
8. Split bench seat designed to seat three (3) passengers. Headrests or high backs at outside positions. Lap safety belts for all positions & shoulder safety belts at outside position
9. Driver and Passenger Air Bags
10. Driver and Passenger Air Bags
11. Power windows.

Vendor Qualifications and Information

ITB FY13-0311 Public Services - Service Vehicles

Vendor shall provide with its bid, the following which should be collated, fastened together and clearly labeled "Vendors' Certification of Qualifications and Information for ITB No. FY 13-0311.

1. Documentation of vendor's general comparative experience(s) to demonstrate vendor has experience in supplying required vehicles comparative in type and number specified in this ITB.
2. A description of any litigation or arbitration within the last 10 years to which vendor has been a defendant.
3. A statement that vendor is aware of and can meet the delivery schedule of the vehicles.
4. A brief general history of the vendor

Certified Bid Sheet

If you are bidding an equal vehicle, please list the model and type on the line below, insert bid amount on applicable lines.

Eight (8) Ford F150 Pickup or Equal (Base Price)	\$ _____
Adds:	
Eight (8) 8' Body	\$ _____
Four (4) Ford F150 Pickup or Equal (Base Price)	\$ _____
Adds:	
Four (4) 4x4 Packages	\$ _____
Four (4) 8' Body	\$ _____
One (1) Ford F250 Pickup (Base Price)	\$ _____
Adds for F250:	
Posi-Traction or limited Slip Rear Axle or locking differential	\$ _____
Tow Package	\$ _____
Total Bid 13 Vehicles/Adds	\$ _____

Do not include sales tax (Maximum Sales Tax for a vehicle registered in S.C. is \$300.00)

Submit any warranty information.

Vendor may include descriptive materials or brochures

Certified Bid Sheet (Con't)

Estimate Time of Delivery- Orangeburg S.C. _____

Delivery Fee if Applicable (Orangeburg County has the option to pickup) \$_____

BY signature below, the submitting vendor certifies to Orangeburg County that: _

1. The Total Bid Amount, above, is inclusive of all costs, including labor, supervision, materials, supplies, transportation, permits, licenses, taxes or any other costs, incidental or otherwise, for complete and proper performance of the specifications or scope of work described in Invitation to Bid FY13-0313

2. Vendor understands and agrees that, due to budget constraints, Orangeburg County reserves the right to adjust or amend the work requirements and/or negotiate with the lowest, most responsive, qualified, and responsible bidder in an effort to reach a cost that is fair, reasonable, and acceptable to both parties.

3. The foregoing bid: contains bid prices that are firm for a minimum of 120 days from the date of opening; is made without prior understanding, agreement, or connection with any other submitting vendor; and is in all respects fair and without collusion or fraud.

Printed Vendor Name

Signature of Vendor's Authorized Agent

Date of Signature

Title with Vendor of Vendor's Authorized Agent

Printed Name of Vendor's Authorized Agent

Addendum Acknowledgement

Invitation to Bid FY13-0311 – Public Services- Service Vehicles

Vendor acknowledges receipt of the follow Addendum to the above-described procurement, agrees that same is/are hereby incorporated and made a part of the above-described procurement as if the Addendum had been included in the original procurement documents:

Addendum No.	Addendum Date	Initials of Vendor's Authorized Agent
_____	_____	_____
_____	_____	_____
_____	_____	_____

Printed Vendor Name

Signature of Vendor's Authorized Agent

Printed Name of Vendor's Authorized Agent

Title with Vendor of Vendor's Authorized Agent

Certification of No Exceptions

Invitation to Bid No. FY13-0311 Public Services – Service Trucks

The Code requires vendors to give written notice with a submission if vendor will not accept a term of the Invitation to Bid and the incorporated Code as a contract term. See Code §4-302. In connection with that requirement, a vendor must complete this certification and include it in its submission.

Vendor certifies the following regarding its bid:

1. Vendor AGREES to all of the terms of the Invitation to Bid (including the incorporated Code terms) and takes NO EXCEPTIONS: ____ Yes ____ No

2. Vendor does NOT AGREE to all of the terms of the Invitation to Bid (including the incorporated Code terms), and a COMPLETE LIST OF VENDOR’S EXCEPTIONS to same are listed and described below:

____ Yes ____ No

Identification Of Excepted Vendor’s Term	Description of vendor’s substituted term	Vendor’s Initials
Exception 1:		
Exception 2:		
Exception 3:		
Exception 4:		

The undersigned vendor hereby certifies that the above-listed exceptions comprise the only exceptions vendor has to the Invitation to Bid (including the incorporated Code terms). The undersigned vendor understands and agrees that if it is the successful vendor, its attempt to claim any exceptions other than those listed above, shall result in the County having the right to claim the bid security bond, retract the intent to award or award, award to another vendor, and suspend and/or debar the vendor.

Printed Vendor Name

Signature of Vendor’s Authorized Agent

Printed Name of Vendor’s Authorized Agent

Title with Vendor of Vendor’s Authorized Agent

Certification of Preference(s)

Invitation to Bid FY13-0311 Public Services – Service Trucks

The Code authorizes specific preferences. See Article 3. If a vendor is qualified for one or more preferences and desires to exercise the preference(s), then the vendor must complete and submit this form with its proposal. If a vendor is either (1) not qualified for any preference OR (2) is qualified, but does not desire to exercise any preference, then the vendor does not need to complete or submit this form with its proposal.

Vendor is qualified for and desires to exercise the following preference(s) as vendor has marked, below:

- Preference 1. Vendor is a resident of the State of South Carolina: Yes No
Preference 2. Vendor is a resident of Orangeburg County, SC: Yes No
Preference 3. Vendor is an MBE: Yes No

The undersigned vendor hereby certifies that vendor is qualified for the preference(s) above to which the vendor has indicated "Yes". In addition, the undersigned vendor understands and agrees that if it is not qualified for a preference, but claims to be qualified for a preference on this form, the County shall have the right to suspend and/or debar the vendor in accordance with the Code.

Printed Vendor Name

Signature of Vendor's Authorized Agent

Printed Name of Vendor's Authorized Agent

Title with Vendor of Vendor's Authorized Agent