

**REQUEST FOR QUOTES**

**1 of 3**

**COUNTY OF ORANGEBURG  
LIMITED SOLICITATION FORM**

**1437 Amelia Street**

**Orangeburg, S. C. 29115**

Jannella Shuler, Procurement Director

jshuler@orangeburgcounty.org

(803) 533-6121 or (803) 535-2307 fax

Solicitation Number: FY12-0812

Solicitation Title: LEC Courtroom Seating

Agency Contact: Jannella S. Shuler, Procurement Director or Earl Whalen, Project Manager (803) 533-6177. Please contact Mr. Whalen for site visit if necessary. E-mail ewhalen@orangeburgcounty.org

**Limited Solicitation is an informal procurement method for purchases over \$10,000 and up to \$50,000. This process is authorized by section Article 5-201-2B of Orangeburg County Procurement Code ("Code")**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Federal Tax ID Number: \_\_\_\_\_

Responses to this solicitation will be accepted by Orangeburg County Procurement Office 3<sup>rd</sup> floor 1437 Amelia Street, Orangeburg, S. C. 29115 by or before **10:00 A.M. August 12, 2011. Fax bids will be accepted to (803) 535-2307**(no late bids will be accepted). The following documents are attached to this solicitation and will be applicable to the resultant contract: (none). Please check website [www.orangeburgcounty.org](http://www.orangeburgcounty.org) – Purchasing/Bids- Solicitations for addendums before you submit your quote.

Request Quotes FY12-0812

**Scope of Work**

**Law Enforcement Center Courtroom Seating**

**SCOPE OF WORK/SPECIFICATIONS**

The scope of work is for the installation and furnishing of all furniture and accessories as so stated in this Bid. Room measurements and dimensions are all to be verified on site by vendor. Vendor must create detailed schedules and monitor the progress of internal and external project activities. Ensure that deadlines are met and deliveries are accurate. Additionally, vendor must complete assembly and installation, placement of all furniture, complete installation of all accessories, onsite clean of installation debris, and offsite disposal of all packaging materials.

Specifications (Please read)

Brand Names: The name of any manufacturer, trade name, or manufacturer's or vendor's catalog or model number set forth in the below specification is for the purpose of describing the minimum standard of quality, type or performance. Such references are not intended to be restrictive. Bids will be considered for any brand that meets or exceeds the quality or performance specified. Furniture must be acceptable so as to meet established design requirements and pre-approved by end user prior to final award. Any request for substitutions that meet or exceed this design and performance specification must be submitted on Certification of No Exceptions. No consideration will be given to any substitutes that are not pre-approved in writing prior to final award. Approval or denial of substitutions will be at the end users discretion as to equality of the product and ability to meet quality and/or design requirements. Specifications are subject to normal manufacturing tolerances and may be changed without prior notice.

Specification: Nightingale Industries, Beetle 300 Series  
High density stackable chair installed in ganged configuration  
Textured polypropylene seat and back without arms  
Color: RB-Regimental Blue  
Frame: Standard chrome finish  
Dimensions: w25.5", d 22.5", h32.25", seat ht 18", wt 16lbs

Alternate: Same seating as notated above with arms

Quantity: 140

Location: Law Enforcement Center (Courtroom)  
1520 Ellis Ave., Orangeburg, SC 29118

Vendor is qualified for and desires to exercise the following preference(s) as vendor has marked, below:

Preference 1. Vendor is a resident of the State of South Carolina:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Preference 2. Vendor is a resident of Orangeburg County, SC:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Preference 3. Vendor is an MBE:	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Anticipated Delivery Date \_\_\_\_\_

Price: \$ \_\_\_\_\_ Inclusive of all costs (except sale taxes)

Price for Alternate\$ \_\_\_\_\_ Inclusive of all costs (except sale taxes)

By vendor's signature below, vendor agrees that Article 1-7 of the Code are incorporated by reference as terms of the vendor's written quote. The undersigned vendor agrees to be bound to the Code regarding all matters arising from the Request for Quotes.

Vendor Signature: \_\_\_\_\_ (required, if not signed your quote may cause for disqualification )

Please check here if you acknowledge addendum information \_\_\_\_\_ if applicable.

Additional vendor information attached: Yes \_\_\_\_\_ No \_\_\_\_\_

Empty rectangular box for additional information or signature.