

Title and Summary

Request for Qualifications (“RFQ”)

RFQ Title:

RFQ Publication:

No. FY12-0523

Rowesville Outside Plant Splicing Project

As Follows:

www.orangeburgcounty.org

Bulletin Board, 3rd Fl., Admin. Centre

RFQ Composition:

RFQ FY12-0523 is composed of the following:

- Title and Summary pages – this document
- Code Articles 1-7
- Code & Articles Acknowledgement
- Certification of No Exceptions
- Scope of Work
- Fiber Certifications
- RUS Form 274 (Rev. 6-81) titled “Bidder’s Qualifications”
- RUS Form 276 (Rev. 5-59) titled “Bidders Qualifications for Buried Plant Construction

RFQ amendments:

If any, will be posted on the following:

<http://www.orangeburgcounty.org/>

Contracting Entity:

Orangeburg County, South Carolina (“Owner”)

A political subdivision of the State of South Carolina

Procurement Coordinator:

Procurement Director, Jannella Shuler

Orangeburg County Procurement Office

1437 Amelia St. (“Administrative Center”)

Orangeburg, SC 29115

(803) 533-6121 Office Phone Number

(803) 535-2307 Office Fax Number

jshuler@orangeburgcounty.org

Pre-Submission of Proposals:

- Requirements:
- Questions:

Not Applicable to an RFQ

If vendors have questions, same shall be

Directed to Procurement Director
Mode of Communication via E-Mail Only
No Later Than 12-Noon May 21, 2012

Letter of Interest and Qualifications:

- Submission Composition

Each submission is required to be composed of:

- An original
 - Vendor's Letter of Interest in RFQ
 - A Fully completed and executed
 - RUS Form 274 (Rev. 6-81) titled "Bidder's Qualifications"
 - RUS Form 276 (Rev.5-59) titled "Bidders qualifications for Buried Plant Construction"
 - Code & Articles of Acknowledgement
 - Certification of No Exceptions
 - On Copy of the foregoing items

- Submission Deadline:
- Submission Location:
- Opening Time:
- Opening Location:

2:00 pm on May 23, 2012
Administrative Centre, 3rd Floor Procurement Office
2:15 pm on May 23, 2012
Administrative Centre, 3rd Floor Procurement Office

Special Conditions

Intent/Award/Contract:

RFQ FY12-0523 is subject to the following special conditions:

- Procurement Code Section 1-401(72) states that "[t]he Director shall rank responding vendors from the most qualified to the least qualified based on the vendor's responses. Bids shall be solicited from at least the top two (2) ranked vendors by means of an invitation for bids." For purposes of this RFQ, the foregoing quote if modified to the following: the Project Engineer shall rank responding vendors from the most qualified to the least qualified based on the vendor's responses. Bids shall be solicited from at least the top two (2) to five (5) ranked vendors by means of an Owner issued invitation for bids.

Code and Articles Acknowledgement

RFP No. FY12-0523 Rowesville Outside Plant Splicing Project

Incorporation by Reference.

The following articles of the Code are incorporated by reference as if set forth verbatim in this RFQ (“Incorporated Code Provisions”):

- Articles 1, including §§1-302.3.a. and 1-303.2.a.
- Article 2.
- Article 3; however, modified to Project engineer as designee for Procurement Director regarding evaluation of proposals, recommendations, and award for this RFQ
- Article 4 Part A
- Article 5 §§5-101 and 5-304
- Article 7

By submitting a proposal, the vendor agrees that the Incorporated Code Provisions govern this procurement from solicitation through completion of the full execution of the resulting contract.

ACCESS TO CODE. On November 16, 2009, Orangeburg County Council, the governing body of Orangeburg County, repealed all aspects of its procurement policy and enacted the Orangeburg County Procurement Code (the “Code”). The Code may be accessed online without charge at <http://www.orangeburgcounty.org/Purchasing/code.html> In addition, a copy of the Code is available for review without charge at the Office of the Procurement Director. If neither of those options meets your needs, a hard-copy of the Code is also available for purchase at the Office of the Procurement Director.

http://www.orangeburgcounty.org/_____.or

Method of Source Selection.

Not applicable to an RFQ

The undersigned vendor understands and agrees to be bound to the Incorporated Code Provisions in all matters arising from the RFQ identified above.

Printed Vendor Name

Signature of Vendor’s Authorized Agent

Printed Name of Vendor’s Authorized Agent

Title with Vendor of Vendor’s Authorized Agent

Code and Articles Acknowledgement

Request for Proposal FY12-0523 Rowesville Outside Plant Splicing Project

Articles 1 through 7 of the Code are incorporated by reference as if set forth verbatim in this RFQ. As stated in the Code, a submitting vendor agrees that the Code governs this procurement from RFQ to solicitation through completion of any resulting contract, including disputes, if any.

ACCESS TO CODE. On November 16, 2009, Orangeburg County Council, the governing body of Orangeburg County, repealed all aspects of its procurement policy and enacted the **Orangeburg County Procurement Code** (the “Code”). The Code may be accessed online without charge at <http://www.orangeburgcounty.org/Purchasing/code.html> A copy of the Code is available for review without charge at the Office of the Procurement Director. If neither of those options meets your needs, a hard-copy of the Code is also available for purchase at the Office of the Procurement Director.

Method of Source Selection.

Not Applicable to an RFQ

The undersigned vendor understands and agrees to be bound to the Code regarding all matters arising from the RFQ identified above.

Printed Vendor Name

Signature of Vendor’s Authorized Agent

Printed Name of Vendor’s Authorized Agent

Title with Vendor of Vendor’s Authorized Agent

Certification of No Exceptions

Request for Qualification FY12-0523 – Rowesville Outside Plant Splicing Project

The Code requires vendors to give written notice with a submission if vendor will not accept a term of the Request for Qualification and the incorporated Code as a contract term. See Code §5-304-302. In connection with that requirement, a vendor must complete this certification and include it in its submission.

Vendor certifies the following regarding its bid:

1. Vendor AGREES to all of the terms of the Invitation to Bid (including the incorporated Code terms) and takes NO EXCEPTIONS: Yes No

2. Vendor does NOT AGREE to all of the terms of the Invitation to Bid (including the incorporated Code terms), and a COMPLETE LIST OF VENDOR’S EXCEPTIONS to same are listed and described below:

Yes No

Identification Of Excepted Term	Description of vendor’s substituted term	Vendor’s Initials
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Exception 1:

Exception 2:

Exception 3:

Exception 4:

The undersigned vendor hereby certifies that the above-listed exceptions comprise the only exceptions vendor has to the Request for Qualification (including the incorporated Code terms). The undersigned vendor understands and agrees that if it is the successful vendor, its attempt to claim any exceptions other than those listed above, shall result in the County having the right to claim the bid security bond, retract the intent to award or award, award to another vendor, and suspend and/or debar the vendor.

Printed Vendor Name

Signature of Vendor’s Authorized Agent

Printed Name of Vendor’s Authorized Agent

Title with Vendor of Vendor’s Authorized Agent

SCOPE OF WORK

Requests for Qualifications-FY12-0523 – Rowesville Outside Plant Splicing Project

The scope of services requested by the county for this RFQ No. 12-0523 are as follows:

In connection with that anticipated procurement, vendors submitting in the RFQ process are hereby advised that the successful vendor will be given a “List of Owner’s Material On Hand” which will include the necessary closures, pedestal inserts, and major materials. The successful vendor will be responsible for any miscellaneous material not included on the “List of Owner’s Material On Hand”.

Procurement:

Sealed proposals for the splicing, including the supply of necessary labor, materials, and equipment, of a rural telecommunications project as described below.

Project Work Order: WO #10-1

Owner: ORANGEBURG COUNTY

Exchange(s): ROWESVILLE

County: ORANGEBURG

State: SOUTH CAROLINA

The Project shall consist of approximately the following miles [kilometer (km)] of plant (herein the “Plant”):

Aerial Sheath: 0.00 miles (0.00 km)
Buried Sheath: 105 Miles (173.27 km)
Number of Service Entrances: 609
Closures: 68
Pedestals: 434

General Information

Any proposal offers as a result of the Request for Proposal shall be binding for sixty (60) calendar days following the opening date. Any proposal determined to deviate from the provided form and provide material list will be deemed unresponsive and will be rejected.

The Project Engineer will not release a set of Plans, Specifications, and Construction Sheets bearing a serial number to a vendor unless the Project Engineer has ranked the vendor in the top five (5) vendors pursuant to RFQ No. FY12-0523 (herein “Pre-Qualified Vendors”). Questions relating to a vendor’s qualifications shall be resolved prior to the invitation for bids or proposals for the project.

Pre-Qualified vendors may obtain the Plans, Specifications, and Construction sheets together with all necessary forms and other documents for the project from the Owner's Project Engineer, W. Metts Engineering Co., Inc., 121 Bridge St., Branchville SC 29432, upon payment of \$250 (per set) for a paper copy. Electronic copies are available at no additional charge. The Plans, Specifications, and Construction sheets may be examined at the offices of the Project Engineer. Each set of Plans, Specifications, and Construction sheets will have a serial number, assigned by the Project Engineer, and the number of each set with the name of the purchaser-recipient will be recorded by the Project Engineer. Bids will be accepted only from the top two (2) to five (5) vendors the Project Engineer selects from the submission to RFQ No. FY12-0523.

No Proposal or bid will be considered from a Pre-Qualified Vendor that does not attend the Pre-Bid Conference, unless the Pre-Qualified Vendor has been notified by the Project Engineer prior to the Pre-Bid Conference that attendance is not required. Notes covering the Pre-Bid Conference will be prepared by the Project Engineer and distributed to all Pre-Qualified Vendors attending the Pre-Bid Conference.

FIBER CERTIFICATION

Requests for Qualifications-FY12-0523 – Rowesville Outside Plant Splicing Project

The required fiber certifications requested by the county for this RFQ No. 12-0523 are as follows:

The Pre-Qualified Vendor must have the following certifications set forth by the Fiber Optic Association (FOA), as recognized by the Department of Labor.

- Certified Fiber Optics Technician (CFOT)
- Certified Fiber Optics Specialist in Testing and Maintenance (CFOS/T)
- Certified Fiber Optics Specialist in Splicing (CFOS/S)

The vendor hereby certifies that it has the necessary fiber certifications and relevant experience.

Printed Vendor Name

Signature of Vendor's Authorized Agent

Printed Name of Vendor's Authorized Agent

Title with Vendor of Vendor's Authorized Agent

BIDDERS QUALIFICATIONS FOR BURIED PLANT CONSTRUCTION

INSTRUCTIONS - To be submitted in accordance with the provisions set forth in "Notice and Instructions to Bidders" contained in the bidding documents for the project.

The undersigned Bidder makes the following representations relative to its proposal to _____

for the construction of Rural Utilities Service Project designated _____

The word "it", used herein by way of reference to the undersigned, shall be deemed to mean "he" if the Bidder is an individual and "they" if the Bidder is a partnership.

1. It maintains a permanent place of business at

2. It has completed telephone construction contract(s) for _____ or more RUS Borrower(s). List RUS Borrower(s), if the construction included buried plant of the type contemplated in the project.

NAME OF BORROWER

APPROXIMATE NUMBER OF MILES

_____	_____
_____	_____
_____	_____

3. if awarded the Construction Contract it will: (Check one)

- Perform all construction with it's own forces.
- Employ the following subcontractor(s) listed below along with a brief explanation of the construction activities the subcontractor(s) will perform such as plowing, trenching, or installation of pedestals, terminals, service wire, telephone instruments, poles, etc:

NAME AND ADDRESS OF SUBCONTRACTOR

CONSTRUCTION ACTIVITY

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

4. Buried plant construction experience of the Bidder and its subcontractors listed above includes the following:

COMPANY FOR WHICH WORK WAS DONE	LOCATION OF WORK	APPROX. MILEAGE	OFFICIAL CONFIRMATION OF WORK DONE	
			NAME AND ADDRESS OF OFFICIAL	TEL. NO-
				() -
				() -
				() -
				() -
				() -

5. The plow proposed to be used on the Project to perform the buried plant construction is described in the following information about the design and capabilities of the plow and the work the Bidder or subcontractor has done with the plow.

6. It will make available the following other equipment for use in plowing, trenching and other operations related to buried plant.

7. It either owns the plow, and other equipment described in Item 6, or has arranged for equipment as follows: *(List equipment and whether to be bought or leased.)*

8. If awarded the Construction Contract the name of the construction superintendent it will place in overall charge of the proposed construction is _____

Attached hereto is a signed statement of his experience in telephone construction and in supervision of construction of the type proposed.

The names of foremen and other key personnel and brief summaries of their experience in the particular operation such as plowing in which each one will be in charge, are as follows:

9. Listed below are the names of other RUS Borrowers and their Engineers which have found the qualifications of the Bidder satisfactory for bidding buried plant construction.

OWNER

ENGINEER

10. It now has the following bonded jobs under contract:

_____ \$ _____

11. It possesses contractor's license no _____ for the State of _____ in which the Project is located, and said license expires on _____, 20 _____

12. It hereby represents and warrants that all statements set forth herein are true and correct.
(If the Bidder is a partnership, the partnership must be signed, followed by the signature of at least one of the partners. If the Bidder is a corporation, the corporate name must be signed, followed by the signature of a duly authorized officer. A typewritten copy of all such names and signatures shall be appended. No alterations, erasures, corrections or interlineations will be permitted.)

NAME OF BIDDER

DATE

SIGNATURE

TITLE

DATE

SIGNATURE

TITLE

BIDDER'S QUALIFICATIONS

To be submitted in accordance with the provisions set forth in "Notice and Instructions to Bidders" contained in the bidding documents for the project.

The undersigned Bidder makes the following representations relating to its proposal to _____

for (Business name, address and Rural Utilities Service designation)

1. The Bidder maintains a permanent place of business at

_____, _____, _____

2. The Bidder possesses adequate financial resources as indicated by the following abbreviated statement:

Financial condition at close of business _____ 20 ____

ASSETS:

(a) Cash in bank and on hand _____	\$ _____
(b) Receivable -- notes, open accounts and interest _____	_____
(c) Stock and bonds _____	_____
(d) Real estate, furniture and fixtures, materials _____	_____
(e) Equipment _____	_____
(f) Other assets (name) _____	_____
TOTAL ASSETS	\$ _____

LIABILITIES:

(a) Payable--notes, open accounts and interest _____	\$ _____
(b) Real estate encumbrances _____	_____
(c) Other encumbrances (name) _____	_____
(d) Reserves _____	_____
(e) Capital stock paid up (all classes) _____	_____
(f) Surplus--net worth _____	_____
TOTAL LIABILITIES	\$ _____

In addition to the foregoing, a complete and detailed financial statement will be furnished if required.

3. The following judgments are outstanding against the Bidder:

	<i>Judgement Creditors</i>	<i>Where Docketed and Date</i>	<i>Amount</i>
(a)	_____	- -	\$ _____
(b)	_____	- -	_____
	TOTAL JUDGMENTS		_____

4. In the event the contract is awarded to the Bidder, a surety bond in a penal sum not less than the maximum Contract price will be furnished by:

_____ (Surety Company)

Date _____ (Signed) _____

Representative of Surety Company

5. The Bidder will make available for use in connection with the proposed construction the following construction plant and equipment:

6. The Bidder has had the following experience on other similar work:

7. If awarded the contract for the construction of the Project, the Bidder will employ the construction superintendents and supervisors listed hereunder for work throughout the course of the construction of the Project.

Attached hereto are signed statements of the qualifications of said superintendents and supervisors, including specific experience in supervision of construction of the type of facilities included in the plans and specifications.

8. The Bidder now has the following bonded jobs under contract:

_____ \$ _____
_____ _____
_____ _____

9. The Bidder possesses Contractor's License No. _____ for the State of _____ in which the Project is located, and said license expires on _____, 20____.

10. The Bidder hereby represents and warrants that all statements set forth herein are true and correct. (If the Bidder is a partnership, the partnership name must be signed, followed by the signature of at least one of the partners. If the bidder is a corporation, the corporate name must be signed, followed by the signature of a duly authorized officer and the corporate seal affixed. A typewritten copy of all such names and signatures shall be appended. No alterations, erasures, corrections or interlineations will be permitted.)

(OFFICIAL SEAL}

Name of Bidder

Date Signature Title

Date Signature Title

Addendum Acknowledgement

Request for Qualifications FY12-0523 – Rowesville Outside Plant Splicing Project

Vendor acknowledges receipt of the follow Addendum to the above-described procurement, agrees that same is/are hereby incorporated and made a part of the above-described procurement as if the Addendum had been included in the original procurement documents:

Addendum No.	Addendum Date	Initials of Vendor's Authorized Agent
_____	_____	_____
_____	_____	_____
_____	_____	_____

Printed Vendor Name

Signature of Vendor's Authorized Agent

Printed Name of Vendor's Authorized Agent

Title with Vendor of Vendor's Authorized Agent