



COUNTY OF ORANGEBURG

WWW.ORANGEBURGCOUNTY.ORG



Documents Required to Move and Set-Up a Manufactured Home

✓ **Zoning Compliance Letter**

If located within a town limit, request the compliance letter from your town council.

If not located within a town, request the compliance letter from the county zoning administrator located on the lower level of the county administration building.

✓ **Proof of Ownership**

Provide a copy of your Title with your name as owner if home has been paid for.

Bill of Sale/Form 400 if home has been purchased from a dealer.

✓ **Moving Permit**

If home is being relocated from another county, obtain moving permit from that county.

If home is being relocated within Orangeburg County, the moving permit is acquired from this office

No cost associated with moving permit

✓ **Proof of Utilities**

If septic tank is existing, complete the Wastewater Disposal System Verification Form. This is available on our website under General Information Menu or available in our office.

If new septic tank, provide a copy of your D.H.E.C. "PERMIT TO CONSTRUCT" D.H.E.C. 803-533-5490

If public utilities are provided, provide a letter from the sewer authority stating that service is available for connection.

✓ **Installers License**

Provide a copy of your manufactured home installers license (Name, Phone #, License #)

NO MANUFACTURED HOMES CAN BE MOVED FROM OR TO ORANGEBURG COUNTY THAT PREDATES THE YEAR 1976

Permits and Inspections
PO Drawer 9000, Orangeburg, SC 29116
803-533-6173