



NOTICE

ORANGEBURG COUNTY IS COMMITTED
TO A SAFE DRUG-FREE WORKPLACE!

**ALL EMPLOYEES
INJURED ON THE
JOB ARE SUBJECT
TO DRUG TESTING!**

ILLEGAL USE OR
POSSESSION OF
DRUGS OR ALCOHOL
MAY LEAD TO
TERMINATION
AND/OR LOSS OF
WORKERS
COMPENSATION
BENEFITS.

**Orangeburg County
Risk Management
Contact**

**Todd Williams
803.533.6151 (office)
803.928.4098 (cell)**

**Do you have Questions
about an existing Claim?**

Ariel TPA Services
PO Box 212159
Columbia, SC 29221
claims@arieltpa.com
Phone: 855.222.6379
Fax: 855.328.9307

REPORTING ON-THE-JOB ACCIDENTS

- If you experience and injury/illness arising out of work activities and in the course of employment, **immediately notify the supervisor** within your working hours and/or before leaving the workplace.
- Reporting an injury/illness after 24-hour time period will be regarded as delayed reporting.
- Should you experience discomfort from a related injury/illness after reaching home, contact your supervisor or management personnel immediately.
- You **MUST** have an authorization for treatment from Human Resources before receiving medical attention for any work related injury/illness.

All employees injured on the job shall seek medical attention from:

Doctor's Care

**1748 St. Matthews Road
Orangeburg, South Carolina 29115**

Phone: 803.536.0613

Fax: 803.536.2876

Mon. - Fri. 8am-5pm / Sat. - Sun. 9am-5pm

**After hours, the employee shall seek medical care from the Regional
Medical Center's Emergency Department (Hospital).**

*Notification must be made immediately upon knowledge of the
injury/illness, whether a weekday, weekend day or holiday.*

All injuries and vehicular accidents must be reported to your supervisor within 24 hours.

Supervision will notify their Department Management and the County of Orangeburg Risk Manager / Human Resources **IMMEDIATELY**.